

What do you need to start service?

If you are a renter/tenant:

- 1) Valid rental agreement
- 2) U.S. Government issued identification
- 3) **Deposit** \$100.00* and deposit form

Or

Letter of Credit from another utility (water, electric, or garbage) company stating that you have paid the last 12 consecutive months with two (2) or less penalties.**

If you are an owner:

- 1) Closing Escrow paperwork or Deed
- 2) U.S. Government issued identification
- 3) **Deposit** \$50.00 and deposit form

Or

Letter of Credit from another utility (water, electric, or garbage) company stating that you have paid the last 12 consecutive months with two (2) or less penalties.**

**deposit may vary depending on services provided*

***letter will waive deposit*

Date _____ Account # _____

Name of Account Holder

The sum of _____ as deposit to secure payment of utilities.

Service Location _____

Mailing address _____

Social security #

Contact #

ID #

Start Date

Contact Email Address _____

Water Rate

Sewer Rate

Garbage Rate

_____ + _____ / _____
base fee rate rate day

Current balance is due on the _____ of each month. All late balances are subject to different due date.

Deposit Policy

Deposits are required for all tenants and property owners, except for those who have established credit with the City of Ceres. Credit would be established by having prior City of Ceres utility accounts or other utilities (electric, water or garbage) with no more than two late penalties within the current 12 payment period. The deposit fee schedule is set by Resolution.

Deposits must be paid at the time the customer signs up for service. The City cannot bill for the deposit and installment payments are not allowed. Proof of ownership or rental agreement is required when signing up for services.

After 12 consecutive payments made on time with no penalties, the deposit will be applied to the account.

Deposits will be held until the customer is eligible to have it applied to the account or until the account is closed. Deposits for eligible accounts will be processed on a monthly basis. If service is scheduled to be shut-off or shut-off due to a delinquent balance, the services will be restored when the past due balance and new deposit is paid (if the customer does not currently have a deposit on file.)

Deposits will be applied to the closing balance and credit balance over \$5.00 will be refunded. Credit balances less than \$5.00 must be picked at City Hall. No interest is paid on money deposited with the city.

Per Ordinance 2011-1002 it is unlawful for any person to adjust, interfere or tamper with City water service connection...upon discovery that a tamper has occurred the service shall be turned off and service account for the property billed for fees and damages. All fees must be paid prior to restoring services.

I have read and understand the above summary.

Signature of Authorization

Date

Received By