

**MEASURE H OVERSIGHT COMMITTEE  
REGULAR MEETING AGENDA**

**CITY OF CERES, CALIFORNIA  
City Council Chambers, 2701 Fourth Street**

**Wednesday, August 16, 2017 at 6:00 p.m.**

Mailing Address: Ceres City Hall, 2720 Second Street, Ceres, CA 95307-3292  
Phone: (209) 538-5700 Fax: (209) 538-5780

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (209) 538-5731. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

Members of the public are advised that all pagers, cellular telephones and any other communication devices are to be turned off upon entering the City Council Chambers.

**CALL TO ORDER**

Chairperson Shepherd

**ROLL CALL**

Committee Members Cool, Fernandez, Redfern, Valencia and Chairperson Shepherd

**APPOINTMENTS**

- Acknowledge the reappointments of Don Cool and Paula Redfern for a three-year term expiring on June 30, 2020.
- Appointment of Chair and Vice-Chair.

**CITIZEN COMMUNICATIONS to Committee on matters not included on the Agenda.**

While the Committee welcomes and encourages participation at Committee meetings by the public, matters under the jurisdiction of the Committee, and not on the posted Agenda may be addressed by the general public; however California law prohibits the Committee from taking action on any matter not on the posted Agenda unless it is determined to be an emergency by the Committee.

**CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine in nature and will be enacted by a single motion unless otherwise requested by an individual member or public for special consideration. Otherwise the recommendation of staff will be accepted and acted upon by voice vote.

1. Clerks Report of Posting. The agenda of the August 16, 2017 Measure H Oversight Committee was posted on August 11, 2017.
2. Approval of Minutes of the meeting of June 1, 2017.
3. Acceptance of the Measure H Fiscal Year 2016-2017 Preliminary Year-End Review. (S. Dean)

## NEW BUSINESS

4. Committee approval of 2018 Meeting Dates. (Wells)

## REPORTS

5. Verbal Report from Chief Smith.
6. Verbal Report from the Fire Department.

**ADJOURNMENT** The next regularly scheduled Measure H Committee Meeting is scheduled to be held on Wednesday, November 15, 2017 at 6:00 p.m. in the City Council Chambers, located at 2701 Fourth Street.

## AFFIDAVIT OF POSTING

I, Diane N. Perez, City Clerk, for the City of Ceres, declare under penalty of perjury that the foregoing agenda for the August 16, 2017, Measure H Oversight Committee Meeting was posted on August 11, 2017 at 4:00 p.m. at the following location in Ceres:

- Front Office of City Hall, 2720 Second Street



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Diane N. Perez  
City Clerk

**MEASURE H OVERSIGHT COMMITTEE  
REGULAR MEETING MINUTES**

**CITY OF CERES, CALIFORNIA  
City Council Chambers, 2701 Fourth Street**

**Wednesday, June 1, 2017 at 6:00 p.m.**

Mailing Address: Ceres City Hall, 2720 Second Street, Ceres, CA 95307-3292  
Phone: (209) 538-5700 Fax: (209) 538-5780

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (209) 538-5731. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

Members of the public are advised that all pagers, cellular telephones and any other communication devices are to be turned off upon entering the City Council Chambers.

**CALL TO ORDER**

Chairperson Shepherd called the June 1, 2017 meeting to order.

**ROLL CALL - Present:**

Committee Members Cool, Fernandez, Redfern, Valencia and Chairperson Shepherd

Absent: None

**CITIZEN COMMUNICATIONS** to Committee on matters not included on the Agenda.

Captain Joe Spani spoke regarding the May 20<sup>th</sup> FireOps 101 Program and thanked Committee Member Redfern and Vice-Mayor Kline for attending.

**CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine in nature and will be enacted by a single motion unless otherwise requested by an individual member or public for special consideration. Otherwise the recommendation of staff will be accepted and acted upon by voice vote.

1. Clerks Report of Posting. The agenda of the June 1, 2017 Measure H Oversight Committee was posted on May 25, 2017.
2. Approval of Minutes of the meeting of February 15, 2017.

**Motion:** Motion by **Committee Member Fernandez**, seconded by **Committee Member Redfern**, approving the Consent Calendar as presented.  
**Passed 4/0/1**

**AYES:** Members: Fernandez, Redfern, Shepherd, Valencia  
**NOES:** Members: None  
**ABSENTENTION:** Member: Cool

## NEW BUSINESS

### 3. Presentation of the Fiscal Year 2017/18 draft City and Measure H Budget. (Wells)

City Manager Wells gave the report. He reviewed the direction from Council at the May 2017 Budget Workshop meeting. City Manager Wells discussed the current status of the budget and reviewed revenues and expenses for Police and Fire. City Manager Wells also detailed the proposed Measure H expenditures and revenues for Fiscal Year 17/18. He also discussed the increase in retirement costs, workers compensation and health insurance costs.

Committee Member Redfern asked how retirement affects the budget. City Manager Wells stated that it really doesn't affect the budget, unless the retirement position is not filled.

Committee Member Valencia asked about the retirement of staff and if that is something that can be projected in the budget. City Manager Wells explained that the salaries included in the budget is a pretty accurate number. As vacancies occur throughout the year, it is a savings. Suzanne Dean, Finance Director stated that another reason that the full salary is projected for the year, is that as people leave they are able to cash out their banked vacation time. If the full salaries were not included in the budget, they would go over budget.

City Manager Wells stated there was an increase in sales tax revenue growth. The revenue growth was primarily due to big purchases, such as automobiles. The projected revenue is expected to increase and expenses are also, as of this date, under budget. The budget numbers are cleaned up and finalized in September. He reviewed the staffing included in the budget and the one time expenditures.

Chairman Shepherd inquired about the one time expenditures in the Measure H budget, and if they benefit the whole Department or just the Measure H employees. City Manager Wells explained there are a number of items that are specifically earmarked that benefit the whole Department that are one time expenditures. Generally speaking, they are prorated between the entire Department and Measure H staff. Then there are those items that have been included from the beginning, where they have asked acknowledgment from the Measure H Committee for those expenditures that benefit the entire Department. It is consistent with the Measure. There are also items which are consistent expenditures, which can be approved by the Measure H Committee and then ultimately Council.

Chairman Shepherd stated that he thought that Measure H Funds were for the hiring of support and equipment. City Manager Wells stated that the Measure H funds were meant to supplement not supplant. The Measure H monies are meant to supplement the operations of Police and Fire not supplant (replace funds that are already dedicated to public safety).

Committee Member Redfern inquired about the SAFER Grant firefighters and what is the plan when the positions end in March. City Manager Wells stated that there is not a plan in place yet. There will be a service level review and he is currently having discussions, with City of Modesto and Stanislaus Consolidated.

**Motion:** Motion by Committee Member Cool, seconded by Committee Member Valencia, accepting the annual budget . **Passed 5/0/0**

**AYES:** Members: Cool, Fernandez, Redfern, Shepherd, Valencia

**NOES:** Members: None

**ABSENT:** Member: None

## REPORTS

### 4. Verbal Report from Chief Smith.

Chief Smith reported on Police Department staffing levels. He also discussed the purchase of equipment for the Department that will help enhance their technology to provide the services needed to the community.

Chairman Shepherd commented that the technology the Chief has put in place is helping keep officers safe and retain employees.

Committee Member Cool commented on enforcement issues and the illegal dumping throughout the City. He has contacted Code Enforcement about the issue. The items are picked up, but the very next day there is trash dumped in the same area again. It's an ongoing issue.

### 5. Verbal Report from Chief Nicholes.

Battalion Chief, Richard Scola reported on communication equipment upgrades. Their current equipment is outdated and the upgrades are vital. He further reported on the upgrade of the portable radios and discussed TIC thermal imaging and the replacement of the turnout equipment. He also invited the Committee Members to attend the June 8, 2017, Swearing-in Ceremony for Jeff Serpa, promoted to Battalion Chief and two new firefighters: Bryan ten Bosh and Blake Hurst.

Chairman Shepherd commented that Fire is doing good job.

**ADJOURNMENT** The next regularly scheduled Measure H Committee Meeting is scheduled to be held on Wednesday, August 16, 2017 at 6:00 p.m. in the City Council Chambers, located at 2701 Fourth Street.

There being no further business, Presiding Chairperson Shepherd adjourned the meeting at 7:01 p.m.

\_\_\_\_\_  
Leonard Shepherd, Chairperson

ATTEST:

\_\_\_\_\_  
Diane Nayares-Perez, City Clerk



**MEASURE H OVERSIGHT  
COMMITTEE REPORT**  
**MEETING DATE: August 16, 2017**

**Measure H Oversight Committee**

Leonard Shepherd, Chairperson  
Don Cool                      Paula Redfern  
Diego Fernandez              Rafael Valencia

**Report Preparation Date: August 11, 2017**

TO:                      Measure H Oversight Committee

FROM:                  Suzanne Dean, Finance Director  
[Suzanne.dean@ci.ceres.ca.us](mailto:Suzanne.dean@ci.ceres.ca.us) (209) 538-5764

SUBJECT:              Fiscal Year 2016-17 Year-End Budget Report

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Please find attached the Measure H Fund Budget reports for Fiscal Year 2016-17.

Sales Tax Revenue received is \$2,403,335 or 88.35% of the Budget. There are still two months of sales tax revenue to accrue plus the second quarter true-up. I anticipate these receipts will amount to approximately \$471,000. Based these estimates, revenue is expected to exceed the budgeted amount of \$2,720,198 at the end of the year by approximately \$154,137. Currently, the Balance sheet shows a negative \$141,313 in cash. I expect the ending fund balance to be approximately \$310,877 based on the information I have to date.

Preliminary expenditures totals through June are \$2,895,736 or 95.20% of the Budget. I do not anticipate any additional expenditures to be recorded in this fund. However, these are not final numbers since the auditors have not completed the testing for Measure H. Police expenditures total \$1,385,871 and Fire expenditures total \$1,509,865 for the fiscal year.

Please contact me if you would like additional information about the Measure H Year-End Budget Report.





City of Ceres  
7/1/2016 through 6/30/2017

262 MEASURE H - 1/2 CENT SALES TAX

Account Number	Beginning Balance	Debits	Credits	YTD Debits	YTD Credits	Balance
<b>Assets</b>						
262.101 CASH	0.00	3,702,754.30	3,844,066.95	3,702,754.30	3,844,066.95	141,312.65 CR
262.104 INTEREST RECEIVABLE-INVESTMENTS	0.00	198.27	198.27	198.27	198.27	0.00
262.115 ACCOUNTS RECEIVABLE	526,873.18	7,750.00	534,623.18	7,750.00	534,623.18	0.00
<b>Total Assets</b>	526,873.18	3,710,702.57	4,378,888.40	3,710,702.57	4,378,888.40	141,312.65 CR
<b>Liabilities</b>						
262.202 ACCOUNTS PAYABLE	1,783.52 CR	193,972.35	210,998.50	193,972.35	210,998.50	18,809.67 CR
262.230 MEASURE H - 1/2 CENT SALES TAX	192,811.44 CR	192,811.44	0.00	192,811.44	0.00	0.00
<b>Total Liabilities</b>	194,594.96 CR	386,783.79	210,998.50	386,783.79	210,998.50	18,809.67 CR
<b>Equities</b>						
262.242 ENCUMBRANCES	0.00	142,751.38	142,751.38	142,751.38	142,751.38	0.00
262.244 RESERVED FOR ENCUMBRANCES	2,940.00 CR	134,131.40	139,811.38	134,131.40	139,811.38	8,619.98 CR
262.253 FUND BALANCE - UNRESERVED	329,338.22 CR	8,619.98	2,940.00	8,619.98	2,940.00	323,658.24 CR
<b>Total Equities</b>	332,278.22 CR	285,502.76	285,502.76	285,502.76	285,502.76	332,278.22 CR
<b>Operating</b>						
262.239 REVENUE	0.00	636,924.06	3,040,259.28	636,924.06	3,040,259.28	2,403,335.22 CR
262.240 EXPENDITURE	0.00	3,024,364.12	128,628.36	3,024,364.12	128,628.36	2,895,735.76
<b>Total Operating</b>	0.00	3,661,288.18	3,168,887.64	3,661,288.18	3,168,887.64	492,400.54

G/L Trial Balance Report

trialbal.rpt

8/11/2017 7:58:40AM

Periods: 0 through 13

City of Ceres

7/1/2016 through 6/30/2017

Account Number	Beginning Balance	Debits	Credits	YTD Debits	YTD Credits	Balance
262	MEASURE H - 1/2 CENT SALES TAX					
Budgetary	(Continued)					
262.238 ESTIMATED REVENUE	0.00	2,720,228.00	0.00	2,720,228.00	0.00	2,720,228.00
262.241 APPROPRIATIONS	0.00	11,320.00	3,052,983.00	11,320.00	3,052,983.00	3,041,663.00 CR
262.252 BUDGETARY BALANCE	0.00	3,052,983.00	2,731,548.00	3,052,983.00	2,731,548.00	321,435.00
<b>Total Budgetary</b>	0.00	5,784,531.00	5,784,531.00	5,784,531.00	5,784,531.00	0.00
<b>Assets</b>	526,873.18	3,710,702.57	4,378,888.40	3,710,702.57	4,378,888.40	141,312.65 CR
<b>Liabilities</b>	194,594.96 CR	386,783.79	210,998.50	386,783.79	210,998.50	18,809.67 CR
<b>Equities</b>	332,278.22 CR	285,502.76	285,502.76	285,502.76	285,502.76	332,278.22 CR
<b>Operating Budgetary</b>	0.00	3,661,288.18	3,168,887.64	3,661,288.18	3,168,887.64	492,400.54
<b>Total MEASURE H - 1/2 CENT SALES TAX</b>	0.00	13,828,808.30	13,828,808.30	13,828,808.30	13,828,808.30	0.00

G/L Trial Balance Report

8/11/2017 7:58:40AM

Periods: 0 through 13

City of Ceres

7/1/2016 through 6/30/2017

Grand Totals

	Beginning Balance	Debits	Credits	YTD Debits	YTD Credits	Balance
Total Assets	526,873.18	3,710,702.57	4,378,888.40	3,710,702.57	4,378,888.40	141,312.65 CR
Total Liabilities	194,594.96 CR	386,783.79	210,998.50	386,783.79	210,998.50	18,809.67 CR
Total Equities	332,278.22 CR	285,502.76	285,502.76	285,502.76	285,502.76	332,278.22 CR
Total Operating	0.00	3,661,288.18	3,168,887.64	3,661,288.18	3,168,887.64	492,400.54
Total Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00
Total Budgetary	0.00	5,784,531.00	5,784,531.00	5,784,531.00	5,784,531.00	0.00
Total All Funds	0.00	13,828,808.30	13,828,808.30	13,828,808.30	13,828,808.30	0.00



City of Ceres  
 7/1/2016 through 6/30/2017

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
262	<b>MEASURE H - 1/2 CENT SALES TAX</b>				
262.1	TAXES				
262.1.70	BUILDING				
262.1.205.73	MEASURE H - 1/2 CENT SALES TAX	2,403,335.22	2,403,335.22	316,862.78	88.35
	Total TAXES	2,720,198.00	2,403,335.22	316,862.78	88.35
262.4	REVENUES FROM USE MONEY/PROPTY				
262.4.70	BUILDING				
262.4.502.73	INTEREST ON BANK DEPOSITS	30.00	0.00	30.00	0.00
	Total REVENUES FROM USE MONEY/PROPTY	30.00	0.00	30.00	0.00
262.5	REVENUE FROM OTHER AGENCIES				
262.5.10	POLICE				
262.5.60	*** Title Not Found ***				
	Total REVENUE FROM OTHER AGENCIES	0.00	0.00	0.00	0.00
262.7	OTHER REVENUE				
262.7.70	BUILDING				
	Total OTHER REVENUE	0.00	0.00	0.00	0.00
262.9	EQUITY TRANSFER				

Revenue Status Report

City of Ceres  
 7/1/2016 through 6/30/2017

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
262 MEASURE H - 1/2 CENT SALES TAX					
262.9.70 BUILDING					
Total EQUITY TRANSFER	0.00	0.00	0.00	0.00	0.00
Total MEASURE H - 1/2 CENT SALES TAX	2,720,228.00	2,403,335.22	2,403,335.22	316,892.78	88.35
<b>Grand Total</b>	<b>2,720,228.00</b>	<b>2,403,335.22</b>	<b>2,403,335.22</b>	<b>316,892.78</b>	<b>88.35</b>

**Expenditure Status Report**

City of Ceres  
 7/1/2016 through 6/30/2017

262 MEASURE H - 1/2 CENT SALES TAX

09 POLICE-NON SWORN

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
262 09 0100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total POLICE-NON SWORN	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

expstat.rpt

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Periods: 0 through 13

City of Ceres  
7/1/2016 through 6/30/2017

262 MEASURE H - 1/2 CENT SALES TAX

10 PUBLIC SAFETY - POLICE

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
262.10.0100 PERSONNEL SERVICES						
262.10.0110.0 SALARIES AND WAGES	558,939.00	533,965.64	533,965.64	0.00	24,973.36	95.53
262.10.0110.1 SALARIES AND WAGES-HOLIDAY PAYOUT	32,146.00	3,616.13	3,616.13	0.00	28,529.87	11.25
262.10.0111.0 OVERTIME	102,000.00	64,992.21	64,992.21	0.00	37,007.79	63.72
262.10.0113.0 COURT TIME	12,000.00	5,888.62	5,888.62	0.00	6,111.38	49.07
262.10.0121.0 SOCIAL SECURITY (FICA)	54,643.00	50,284.57	50,284.57	0.00	4,358.43	92.02
262.10.0122.0 EMPLOYEE GROUP INSURANCE	143,054.00	111,834.22	111,834.22	0.00	31,219.78	78.18
262.10.0123.0 RETIREMENT PLAN CHARGES	281,963.00	237,348.00	237,348.00	0.00	44,615.00	84.18
262.10.0124.0 WORKER'S COMPENSATION	51,213.00	51,213.00	51,213.00	0.00	0.00	100.00
262.10.0130.0 UNIFORM ALLOWANCE	9,200.00	8,110.83	8,110.83	0.00	1,089.17	88.16
Total PERSONNEL SERVICES	1,245,158.00	1,067,253.22	1,067,253.22	0.00	177,904.78	85.71
262.10.0200 CONTRACTUAL SERVICES						
262.10.0201.0 ACCOUNTING AND AUDITING SVC'S	2,100.00	2,066.33	2,066.33	0.00	33.67	98.40
262.10.0205.0 MEDICAL SERVICES	200.00	25.00	25.00	0.00	175.00	12.50
262.10.0222.0 SUBSCRIPTIONS & MEMBERSHIPS	295.00	218.99	218.99	0.00	76.01	74.23
262.10.0226.0 TRAINING	3,560.00	1,886.00	1,886.00	0.00	1,674.00	52.98
262.10.0230.0 PRINTING AND BINDING	250.00	0.00	0.00	0.00	250.00	0.00
262.10.0248.0 TELECOMMUNICATIONS	3,420.00	3,570.66	3,570.66	0.00	-150.66	104.41
262.10.0258.0 TRAVEL, LODGING & MEALS	8,070.00	3,766.14	3,766.14	0.00	4,303.86	46.67
262.10.0268.0 ISF - FLEET ALLOCATION	98,129.00	98,129.00	98,129.00	0.00	0.00	100.00
262.10.0271.0 ISF - IT ALLOCATION	34,857.00	34,590.00	34,590.00	0.00	267.00	99.23
262.10.0299.0 CONTRACT SERVICES	51,200.00	18,700.00	18,700.00	0.00	32,500.00	36.52
Total CONTRACTUAL SERVICES	202,081.00	162,952.12	162,952.12	0.00	39,128.88	80.64
262.10.0300 MATERIALS & SUPPLIES						
262.10.0301.0 OFFICE SUPPLIES	5,620.00	2,508.63	2,508.63	0.00	3,111.37	44.64
262.10.0305.0 MEDICAL SUPPLIES	800.00	672.24	672.24	0.00	127.76	84.03
262.10.0309.0 PHOTOGRAPHIC SUPPLIES	44,800.00	44,793.97	44,793.97	0.00	6.03	99.99
262.10.0316.0 AMMUNITION	14,100.00	14,002.10	14,002.10	0.00	97.90	99.31
262.10.0318.0 WEARING AND SAFETY APPAREL	3,750.00	0.00	0.00	0.00	3,750.00	0.00



Expenditure Status Report

City of Ceres  
 7/1/2016 through 6/30/2017

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
262	MEASURE H - 1/2 CENT SALES TAX					
10	PUBLIC SAFETY - POLICE					
262.10.0325.0	600.00	600.00	600.00	0.00	0.00	100.00
262.10.0396.0	5,150.00	2,314.95	2,314.95	0.00	2,835.05	44.95
262.10.0399.0	1,430.00	559.80	559.80	0.00	870.20	39.15
Total MATERIALS & SUPPLIES	76,250.00	65,451.69	65,451.69	0.00	10,798.31	85.84
262.10.0500	ADDITIONS TO FIXED ASSETS					
262.10.0502.0	12,485.00	9,542.32	9,542.32	0.00	2,942.68	76.43
262.10.0511.0	26,000.00	24,695.15	24,695.15	0.00	1,304.85	94.98
262.10.0518.0	56,016.00	55,976.56	55,976.56	0.00	39.44	99.93
Total ADDITIONS TO FIXED ASSETS	94,501.00	90,214.03	90,214.03	0.00	4,286.97	95.46
Total PUBLIC SAFETY - POLICE	1,617,990.00	1,385,871.06	1,385,871.06	0.00	232,118.94	85.65

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
262.15.0100 PERSONNEL SERVICES						
262.15.0110.0 SALARIES AND WAGES	443,414.00	344,605.19	344,605.19	0.00	98,808.81	77.72
262.15.0111.0 OVERTIME	356,000.00	523,641.63	523,641.63	0.00	-167,641.63	147.09
262.15.0119.0 FLSA MANDATORY OVERTIME	37,319.00	49,773.01	49,773.01	0.00	-12,454.01	133.37
262.15.0121.0 SOCIAL SECURITY (FICA)	64,626.00	80,691.80	80,691.80	0.00	-16,065.80	124.86
262.15.0122.0 EMPLOYEE GROUP INSURANCE	116,664.00	93,034.85	93,034.85	0.00	23,649.15	79.73
262.15.0123.0 RETIREMENT PLAN CHARGES	221,575.00	242,938.76	242,938.76	0.00	-21,363.76	109.64
262.15.0124.0 WORKER'S COMPENSATION	45,964.00	45,964.00	45,964.00	0.00	0.00	100.00
262.15.0126.0 4850 LABOR CODE	0.00	790.54	790.54	0.00	-790.54	0.00
262.15.0130.0 UNIFORM ALLOWANCE	8,050.00	6,343.75	6,343.75	0.00	1,706.25	78.80
Total PERSONNEL SERVICES	1,293,632.00	1,387,783.53	1,387,783.53	0.00	-94,151.53	107.28
262.15.0200 CONTRACTUAL SERVICES						
262.15.0205.0 MEDICAL SERVICES	3,215.00	2,320.00	2,320.00	0.00	895.00	72.16
262.15.0217.0 INVESTIGATIVE SERVICES	1,250.00	1,245.00	1,245.00	0.00	5.00	99.60
262.15.0222.0 SUBSCRIPTIONS & MEMBERSHIPS	1,000.00	920.00	920.00	0.00	80.00	92.00
262.15.0226.0 TRAINING	2,175.00	335.50	335.50	0.00	1,839.50	15.43
262.15.0230.0 PRINTING AND BINDING	125.00	0.00	0.00	0.00	125.00	0.00
262.15.0248.0 TELECOMMUNICATIONS	1,710.00	1,101.34	1,101.34	0.00	608.66	64.41
262.15.0258.0 TRAVEL, LODGING & MEALS	4,000.00	1,836.01	1,836.01	0.00	2,163.99	45.90
262.15.0268.0 ISF - FLEET ALLOCATION	82,305.00	82,305.00	82,305.00	0.00	0.00	100.00
262.15.0271.0 ISF - IT ALLOCATION	16,166.00	16,166.00	16,166.00	0.00	0.00	100.00
262.15.0286.0 R & M - NON-AUTOMOTIVE EQUIP	9,770.00	9,261.20	9,261.20	0.00	508.80	94.79
262.15.0287.0 R & M - COMMUNICATIONS EQUIP	150.00	0.00	0.00	0.00	150.00	0.00
262.15.0299.0 CONTRACT SERVICES	800.00	212.21	212.21	0.00	587.79	26.53
Total CONTRACTUAL SERVICES	122,666.00	115,702.26	115,702.26	0.00	6,963.74	94.32
262.15.0300 MATERIALS & SUPPLIES						
262.15.0316.0 WEARING AND SAFETY APPAREL	7,070.00	6,350.56	6,350.56	0.00	719.44	89.82
262.15.0325.0 ELECTRICAL MATERIALS	70.00	28.35	28.35	0.00	41.65	40.50
Total MATERIALS & SUPPLIES	7,140.00	6,378.91	6,378.91	0.00	761.09	89.34

Expenditure Status Report

City of Ceres  
 7/1/2016 through 6/30/2017

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
262	MEASURE H - 1/2 CENT SALES TAX					
15	PUBLIC SAFETY - FIRE					
262.15.0500	ADDITIONS TO FIXED ASSETS					
262.15.0515.0	COMMUNICATION EQUIPMENT	100.00	0.00	0.00	100.00	0.00
262.15.0521.0	FIRE FIGHTING ACCESSORIES	135.00	0.00	0.00	135.00	0.00
	Total ADDITIONS TO FIXED ASSETS	235.00	0.00	0.00	235.00	0.00
	Total PUBLIC SAFETY - FIRE	1,423,673.00	1,509,864.70	0.00	-86,191.70	106.05

Expenditure Status Report

expstat.rpt  
08/11/2017 7:59AM  
Periods: 0 through 13

City of Ceres  
7/1/2016 through 6/30/2017

262 MEASURE H - 1/2 CENT SALES TAX

60 GENERAL CITY

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
262.60.0900 *** Title Not Found ***						
Total GENERAL CITY	0.00	0.00	0.00	0.00	0.00	0.00
Total MEASURE H - 1/2 CENT SALES TAX	3,041,663.00	2,895,735.76	2,895,735.76	0.00	145,927.24	95.20
<b>Grand Total</b>	<b>3,041,663.00</b>	<b>2,895,735.76</b>	<b>2,895,735.76</b>	<b>0.00</b>	<b>145,927.24</b>	<b>95.20</b>



## MEASURE H OVERSIGHT COMMITTEE REPORT

### Measure H Oversight Committee

Len Shepherd  
Don Cool  
Rafael Valencia

Paula Redfern  
Diego Fernandez

DATE: August 16, 2017

TO: Measure H Oversight Committee

FROM: Toby Wells, P.E., City Manager

**SUBJECT: Measure H Oversight Committee Meeting Schedule for 2018**

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Section 3.10.160 of the Ceres Municipal Code, establishes a Citizen's Oversight Committee to monitor the expenditure of revenue collected from the Measure H sales tax and report to the People and the City Council.

Section 3.10.160 (d) of the Ceres Municipal Code states that the Citizens' Oversight Committee shall meet semi-annually (or as otherwise provided for in approved or amended by-laws) with specific meeting dates to be determined by Committee members.

The Committee Bylaws Article VI – Meetings, provides that the Committee shall conduct two mandatory meetings per year on dates and terms established by the Committee. The first mandatory meeting shall be held after the City Council has adopted its annual budget, which meeting will generally be held in July of each year. The second mandatory meeting shall be held after the completion of the annual fiscal year audit of Ordinance revenues and expenditures performed by an independent auditor selected by the City Council. This meeting will generally be held in February of each year.

During 2015, the Committee moved to change the schedule for 2016 to add two more meetings. The meetings were set for February, May, August and November. The next meeting is scheduled for November 15, 2017. Based on last year, staff recommends the following dates for 2018:

- February 21, 2018 (Mandatory)
- May 23, 2018
- August 15, 2018 (Mandatory)
- November 14, 2018

