



# EMPLOYMENT OPPORTUNITY

## LIFEGUARD

Twelve (12) positions to be filled

**\$11.50 per hour**

*This position is not eligible for City benefits other than those mandated by Federal and State Law  
Position is Seasonal Part-time/Flexible June to August 2018*

**Open: Thursday, March 1, 2018**  
Continuous recruitment until filled

**Apply at: [www.calopps.org](http://www.calopps.org)**

**A completed online employment application is REQUIRED and must be submitted at [www.calopps.org](http://www.calopps.org).  
Submit required certificates with application. Valid certificates in Title 22, Valid Lifeguard Certification, CPR for the Professional Rescuer, and Standard First Aid are required.**

Incomplete, late, emailed, faxed and hard copy applications will NOT be accepted.  
Resumes will NOT be considered in lieu of the required employment application.



*Recreation Building*



*Aquatics Staff*



*Safety Training*

### **POSITION SUMMARY**

Under the direction of the Pool Manager, the Lifeguard is responsible for monitoring swimmers in the pool area, enforcing pool rules and regulations, preventing accidents and rescuing swimmers in distress during public swim sessions. This is an at-will, intermittent, part-time, hourly position without City-paid benefits. Some evening and weekend work may be required.

### **ESSENTIAL AND IMPORTANT DUTIES AND RESPONSIBILITIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties to address business needs and changing business practices:*

- Perform position-related duties designated by the Pool Manager.
- Monitor swimmers during recreation swim, swim lessons and special pool events.
- Responsible for following accepted lifesaving practices and standards.
- Responsible for meeting all program goals and objectives.
- Complete accurate documentation of accidents and incidents in pool and pool area.
- Attend Scheduled staff meetings.
- Responsible for maintaining a safe and clean swimming pool environment.
- Responsible for maintaining personal fitness sufficient to perform the required duties.
- Perform other program-related duties as assigned.

**QUALIFICATIONS** - *The following generally describes the knowledge, skills and abilities required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

- Must be at least 16 years of age with a valid ID card, and a valid work permit.
- **Possess valid certificates in Title 22, CPR for the Professional Rescuer, Valid Lifeguard Certification and Standard First Aid – You must upload your certificates with your CalOpps application.**
- Prior experience working with age appropriate groups desirable.
- Must be able to complete all swimming skills as required in the life guarding exam.

**ABILITY TO**

- Be a self-starter and look for jobs that need to be done.
- Work flexible work schedule, which may include evening, weekdays, weekends and holidays.
- Communicate clearly and concisely, both orally and in writing.
- Learn pertinent City rules, policies, ordinances and program requirements.
- Understand and carry out oral and written directions.
- Establish and maintain effective working relationships with those contacted during the course of work.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

The functions of this job are performed in an environment that will cause exposure to light chemical substances such as chlorine. All work activities are performed in a public swimming facility. One may be required to rescue swimmers in distress and/or demonstrate beginning through advanced swim strokes. All will be regularly required to communicate with participants.

- Ability to see and hear, Ability to sit, stand, stoop & bend, and walk about, Ability to perform a water rescue if necessary, Possess an audible voice for communication and Ability to lift objects up to 50 pounds.

**EXAMINATION PROCESS**

Applications will be evaluated and scored on a continuous basis until a sufficient number of candidates achieve a passing score, at which time, the application process will be closed. The City will screen for those applicants who possess the desirable qualifications. Those who receive the highest scores will be invited to meet with the Recreation Manager. The successful candidate will advance to the selection process, which includes the required post-offer examinations.

**SELECTION PROCESS**

Offers of employment may be subject to successful completion of a pre-employment background check, fingerprint clearance, and a physical examination. The I-9 verification form designated by Immigration and Naturalization Service is required to certify eligibility for employment in the United States.

**PLEASE NOTE:** The provisions of this bulletin do not constitute a contract or offer of employment expressed or implied.

**AMERICANS WITH DISABILITIES ACT**

In accordance with the Americans with Disabilities Act (ADA), if you require accommodations for the examination, please contact the Human Resources office at least 72 hours in advance of the test to request; official documentation of your need for accommodation may be required.

**THE CITY OF CERES IS AN EQUAL OPPORTUNITY EMPLOYER  
COMMITTED TO DIVERSITY**