



# EMPLOYMENT OPPORTUNITY

## RECREATION LEADER(S)

### (Aquatics)

Four (4) positions to be filled

**SEASON BEGINS IN JUNE, APPLY TODAY**  
**June to August 2018**

**\$11.03 - \$12.15 per hour**

*This position is not eligible for City benefits other than those mandated by Federal and State Law  
Position is Seasonal Part-time/Flexible June to August 2018*

**Open: Monday, May 14, 2018**  
Continuous recruitment until filled

**Apply at: [www.calopps.org](http://www.calopps.org)**

A completed online employment application is **REQUIRED** and must be submitted at [www.calopps.org](http://www.calopps.org).

Incomplete applications will NOT be accepted & resumes will NOT be considered in lieu of the employment application.



Recreation Building



Aquatics Staff



Safety Training

### **POSITION SUMMARY**

Under the direction of the Pool Manager, and/or Recreation Supervisor, the Recreation Leader for Aquatics is responsible for monitoring swimmers in the pool area, enforcing pool rules and regulations. The Recreation Leader is responsible for implementing programs including meeting program objectives and participating in program activities. This is an at-will, intermittent, part-time, hourly position without City-paid benefits. Some evening and weekend work may be required.

### **ESSENTIAL AND IMPORTANT DUTIES AND RESPONSIBILITIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties to address business needs and changing business practices:*

- Perform position-related duties designated by the Pool Manager.
- Monitor swimmers during recreation swim, swim lessons and special pool events.
- Instruct program participants in rules, model appropriate behavior, monitor strict adherence to program guidelines and enforce rules.
- Assist with maintaining on-site safety for participants, observers, volunteers and others involved in the program.
- Exercise good sound judgement in addressing behavior problems.
- Responsible for appropriate use, maintenance, and storage of all program supplies and equipment.
- Establish and maintain a respectful and courteous working relationship with participants, volunteers, and staff and those contacted in the course of work.
- Exhibit enthusiasm and support for the program.
- Perform other program-related duties as assigned.

**QUALIFICATIONS** - *The following generally describes the knowledge, skills and abilities required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

- Must be able to obtain a valid work permit.
- Prior experience working with age appropriate groups desirable.
- Must be able to swim.
- Background in Aquatics desirable, but not required.
- Certified First Aid CPR preferred, but not required. City of Ceres will certify in CPR upon hire.

**ABILITY TO**

- Work well with children.
- Work assigned program hours.
- Communicate clearly and concisely, and understand, and carry out directions given both orally and in writing.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

The functions of this job are performed in an environment that will cause exposure to light chemical substances such as chlorine. All work activities are performed in a public swimming facility. One may be required to rescue swimmers in distress and/or demonstrate beginning through advanced swim strokes. All will be regularly required to communicate with participants.

- Ability to see and hear, Ability to sit, stand, stoop & bend, and walk about, Ability to perform a water rescue if necessary, Possess an audible voice for communication and Ability to lift objects up to 50 pounds.

**EXAMINATION PROCESS**

Applications will be evaluated and scored on a continuous basis until a sufficient number of candidates achieve a passing score, at which time, the application process will be closed. The City will screen for those applicants who possess the desirable qualifications. Those who receive the highest scores will be invited to meet with the Recreation Supervisor. The successful candidate will advance to the selection process, which includes the required post-offer examinations.

**SELECTION PROCESS**

Offers of employment may be subject to successful completion of a pre-employment background check, fingerprint clearance, and a physical examination. The I-9 verification form designated by Immigration and Naturalization Service is required to certify eligibility for employment in the United States.

**PLEASE NOTE:** The provisions of this bulletin do not constitute a contract or offer of employment expressed or implied.

**AMERICANS WITH DISABILITIES ACT**

In accordance with the Americans with Disabilities Act (ADA), if you require accommodations for the examination, please contact the Human Resources office at least 72 hours in advance of the test to request; official documentation of your need for accommodation may be required.

**THE CITY OF CERES IS AN EQUAL OPPORTUNITY EMPLOYER  
COMMITTED TO DIVERSITY**