



City of
CERES Together We Achieve



DEPUTY FINANCE DIRECTOR

\$8,061—\$9,798 monthly

2.45% COLA & Equity increases effective July 1, 2019 & July 1, 2020

PLUS EXCELLENT BENEFITS



This is an excellent career opportunity to use your professional budget and accounting experience to work independently and champion the technical work of the Ceres Finance Department. You will perform and supervise activities involved in the areas of financial record keeping, budget and treasury as well as report on financial and budgetary conditions and coordinate preparation and long-range economic forecasts and analyses. You provide highly responsible and complex administrative support to the Director of Finance as well as act in the Director's absence. The ideal candidate is a self-starter who has excellent technical skills, auditing experience, government finance experience and is well versed in GAAP and GASB protocols.

Responsibilities may include:

- Assisting in forecasting budget revenues and developing financial forecast models.
- Participating in/reviewing work that is in accordance with GAAP and conforms with CSFMO and GFOA.
- Maintenance and analysis of all general ledger accounts.
- Coordination of the year-end audit.
- Preparing a variety of analytical, financial and management reports and statements.

Requirements:

- Possess a Bachelor's degree from an accredited college or university in finance/accounting or related field.
- Six years of increasingly responsible accounting experience with responsibility for budget development.
- Three years of management and supervisory responsibility.

Application Deadline: *Until Filled*
First review of applications: March 1, 2019

Applicants must submit a completed online City job application and supplemental questions by the filing deadline. To apply and view complete job and benefits information, please visit <https://www.calopps.org/city-of-ceres>. If you are unable to submit your application materials online you may contact (209) 538-5772. AA/EOE. The City of Ceres is an equal opportunity employer and prohibits harassment and discrimination in employment (EEO). If you have questions or need special accommodations with the recruitment process, in advance please contact: Aaron Slater at (209) 538-5772 or aslater@ci.ceres.ca.us