



SPORTS OFFICIAL (Youth/Adult)

DEFINITION

The Sports Official is responsible for officiating youth/adult sports programs, including meeting program objectives and participating in program activities. This is an at-will, intermittent, part-time, position without City-paid benefits. Sports Officials are typically paid on a per game basis. Most games are in the evening and weekends.

EXAMPLES OF DUTIES - Duties may include, but are not limited to the following:

Officiate activities of the youth/adult sports programs as assigned, including administering program schedules, participating in all program activities, monitoring and enforcing rules and regulations, monitoring games to maintain time schedules, maintaining a safe environment, and collecting any necessary paperwork.

Assist Recreation Site Manager in carrying out program objectives and collecting relevant data. Instruct adults and youth in sport rules, model appropriate behavior, monitor strict adherence to and enforce sport and spectator rules.

Assist with maintaining on-site safety for participants, observers, volunteers and others involved in the program.

Exercise sound judgment in addressing behavior problems.

Responsible for appropriate use, maintenance, and storage of all program supplies and equipment.

Maintain appropriate customer service and sportsmanship at all times.

Establish and maintain a respectful and courteous working relationship with participants, volunteers, staff and those contacted in the course of work.

Exhibit enthusiasm and support for the program.

Perform other program-related duties as assigned.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

MINIMUM QUALIFICATIONS

Prior experience officiating relevant sporting events involving youth or adults, preferred.

Knowledgeable of the rules and regulations of assigned sport program.

Able to work assigned program hours.

Must be able to run, squat and bend, see and hear for the duration of a game.

Ability to:

Communicate clearly and concisely, both orally and in writing and understand and carry out oral and written directions.

Learn pertinent City rules, policies, ordinances and program requirements.

Establish and maintain effective working relationships with those contacted during the course of work.

SPECIAL REQUIREMENTS

First Aid/CPR Certification desirable.

Department: Parks, Recreation & Facilities

Bargaining Unit: None FLSA: Non-Exempt

Approval: Appointing Authority

Effective Date: Revision History: 12/02