

CITY OF CERES
PLANNING COMMISSION
MINUTES

July 18, 2011

MEETING CALLED TO ORDER: 6:00 p.m.

ROLL CALL:

PRESENT: Del Nero, Kachel, Kline, Molina, Smith

ABSENT: None

ALSO PRESENT: City Attorney Michael Lyons, Planning, Building & Housing Division Manager Tom Westbrook, Redevelopment & Economic Development Manager Bryan Briggs, Secretary Ann Montgomery

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chairperson Kachel.

APPROVAL OF MINUTES:

Commissioner Kline thanked staff very much for going back and revising the minutes from the February 22nd meeting. It is more in-depth than last time, and he can agree with this one.

1. It was moved by Commissioner Kline; seconded by Commissioner Smith, to approve the revised minutes from the February 22, 2011 meeting; Carried 5/0.
2. It was moved by Commissioner Molina; seconded by Commissioner Kline, to approve the revised minutes from the April 4, 2011 meeting; Carried 4/0; Commissioner Smith abstained.
3. It was moved by Commissioner Molina; seconded by Commissioner Kline, to approve the minutes from the April 18, 2011 meeting; Carried 5/0.
4. It was moved by Commissioner Kline; seconded by Commissioner Molina, to approve the minutes from the May 2, 2011 meeting; Carried 4/0; Commissioner Del Nero abstained.

5. It was moved by Commissioner Molina; seconded by Commissioner Kline, to approve the minutes from the May 16, 2011 meeting; Carried 5/0.
6. It was moved by Commissioner Kline; seconded by Commissioner Smith, to approve the minutes from the June 6, 2011 meeting; Carried 4/0; Commissioner Molina abstained.

CONFLICT OF INTEREST DECLARATION:

None

CITIZEN COMMUNICATION:

None

CONSENT CALENDAR:

None

NEW BUSINESS:

None

PUBLIC HEARING(S):

None

PUBLIC MEETING(S):

None

UNFINISHED BUSINESS:

None

MATTER INITIATED BY PLANNING COMMISSION AND STAFF

None

**ADJOURN AS THE PLANNING COMMISSION TO THE CERES DOWNTOWN
REVITALIZATION AREA BOARD**

MEETING CALLED TO ORDER: 6:05 p.m.

PRESENT: Del Nero, Kachel, Kline, Molina, Smith

ABSENT: None

ALSO PRESENT: City Attorney Michael Lyions, Planning, Building & Housing Division Manager Tom Westbrook, Redevelopment & Economic Development Manager Bryan Briggs, Secretary Ann Montgomery

CONFLICT OF INTEREST DECLARATION:

None

NEW BUSINESS:

7. FY 2011-11 Quarterly (4th) Report for period ending June 30, 2011.

Redevelopment & Economic Development Manager, Bryan Briggs presented the staff report.

Questions from Commissioners:

Commissioner Kline inquired about item 4 on page 2 – Gas Tax Fund Audit Reimbursement. He asked if the CDRAB took in Gas Tax revenue.

Mr. Briggs responded no.

Commissioner Kline proceeded to ask if you took in no revenue, why then did you have a Gas Tax expenditure.

Mr. Briggs explained that the City paid for the Christmas decorations and other items with Gas Tax funds, and those expenditures were not allowed under the Gas Tax Allocation or Expenditure rules. The City Gas Tax fund was reimbursed with CDRAB funds.

Commissioner Smith commented that it looks like in 2002-2003, 2003-2004, 2004-2005, and even a little bit in 2009-2010, we spent money on ineligible items from the Gas Tax. She clarified that the Audit was conducted by the State.

Mr. Briggs replied yes, it was done earlier this year, he believes in May 2011.

Commissioner Del Nero asked if there's a Farmers' Market downtown.

Mr. Briggs responded there is not.

Commissioner Del Nero asked if there is going to be one.

Mr. Briggs explained that Ceres Partnership for Healthy Children does not have any funding from the grant that they had obtained to start the Farmers' Market two years ago. From staff's perspective, we think that a Farmers' Market is a valuable outdoor event that should occur in our downtown. However, when you're looking at downtown revitalization, it's like putting pieces of a puzzle together, and if you don't put them in, in the right order, then they don't have the effectiveness that they otherwise would have. We believe that in the stage of downtown revitalization, that it would be too early for staff to recommend that this board or the City Council support funding of a Farmers' Market, but if all of the other downtown revitalization projects get implemented, then staff, at some point will be back requesting that this board and the City Council support the financing of the Farmers' Market. We think they're very important in attracting people, providing an identity to a downtown, providing alternatives to fast food and allowing an opportunity for families to shop in a nice environment.

Commissioner Smith moved to accept the FY 2010-11 Quarterly (4th) Report for period ending June 30, 2011; Commissioner Molina seconded; Carried 5/0.

RECONVENE AS THE PLANNING COMMISSION: 6:12 p.m.

REPORTS:

Chairperson - Chairperson Kachel stated that the Downtown Plan received a regional award from APA. He knows that we were all part of it, but Bryan Briggs was involved in it and he asked Mr. Westbrook to pass his congratulations onto him.

Mr. Westbrook stated he believes there will be an awards dinner, possibly in the Visalia area, but he doesn't know the specifics other than Bryan Briggs will most likely be the representative from the City to attend.

ADJOURNMENT:

The Commission adjourned at 6:13 p.m. to the next regularly scheduled meeting of Monday, August 1, 2011.

Planning Commission Minutes
July 18, 2011

APPROVED:



Bob Kachel, Chairperson

ATTEST:



Tom Westbrook, Interim Secretary

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