



City of
CERES Together We Achieve



DEPUTY FINANCE DIRECTOR

\$8,460—\$10,284 monthly

PLUS EXCELLENT BENEFITS - Mid Managers Group



This is an excellent career opportunity to use your professional budget and accounting experience to work independently and champion the technical work of the Ceres Finance Department. You will perform and supervise activities involved in the areas of financial record keeping, budget and treasury as well as report on financial and budgetary conditions and coordinate preparation and long-range economic forecasts and analyses. You provide highly responsible and complex administrative support to the Director of Finance as well as act in the Director's absence. The ideal candidate is a self-starter who has excellent technical skills, auditing experience, government finance experience and is well versed in GAAP and GASB protocols.

Responsibilities may include:

- Assisting in forecasting budget revenues and developing financial forecast models.
- Participating in/reviewing work that is in accordance with GAAP and conforms with CSFMO and GFOA.
- Maintenance and analysis of all general ledger accounts.
- Coordination of the year-end audit.
- Preparing a variety of analytical, financial and management reports and statements.

Requirements:

- Possess a Bachelor's degree from an accredited college or university in finance/accounting or related field.
- Six years of increasingly responsible accounting experience with responsibility for budget development.
- Three years of management and supervisory responsibility.

Application Deadline: *June 16, 2021*

Resume not accepted in lieu of completed application

Applicants must submit a completed online City job application by the filing deadline. To apply and view a [complete job description and benefits information](#), please visit <https://www.calopps.or/city-of-ceres>. If you are unable to submit your application materials online you may contact (209) 538-5747. AA/EOE. The City of Ceres is an equal opportunity employer and prohibits harassment and discrimination in employment (EEO). If you have any questions or special accommodations with the recruitment process, in advance please contact: Shirley Ventura (209) 538-5747 or email sventura@ci.ceres.ca.us