



City of
CERES Together We Achieve



CODE ENFORCEMENT OFFICER

\$4,155—\$5,050 monthly

(Bilingual pay incentive 2.5%)

PLUS *GENEROUS* BENEFIT PACKAGE

This is an exciting opportunity in Public Safety to use your customer service & technical skills in support of the City's local code enforcement program. Take lead in monitoring and enforces a variety of applicable ordinances, codes and regulations related to zoning, land use, nuisance house, building codes, health and safety, blight, graffiti, water waste and other matters of public concern; and serves as a resource and provides information on City regulations to property owners, residents, businesses, the general public and other City departments and divisions.

Some Responsibilities Include:

- Perform a variety of field and office work in support of the City's local code enforcement program and enforce compliance with City regulations and ordinances.
- Participate in the implementation of the City's graffiti abatement program.
- Receive and respond to citizen complaints and reports from other agencies and departments.
- Conduct field investigations & inspect properties for violations.
- Patrol assigned area in a City vehicle to identify and evaluate problem areas and/or ordinance violations; determine proper method to resolve violations.

Requirements: *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

- Equivalent to completion of the twelfth grade supplemented by specialized training and/or college level coursework in criminal justice, public administration, business administration, or other related field.
- One year of work experience involving a high level of public contact including some experience dealing with the public in an enforcement, inspection, investigation, or customer service capacity. Experience that includes the enforcement of municipal codes is highly desirable.
- Possession of an appropriate, valid driver's license. Successful completion of P.O.S.T. 832 P.C. course within six months of hire. Possession of, or ability to obtain within one year of appointment, certification as a Code Enforcement Officer issued by the CACEO.

Open: December 8, 2021

Application Deadline: January 2, 2021

Applicants must submit a completed online City job application and supplemental questions by the application deadline.

To apply and view complete job and benefits information, please visit <https://www.calopps.org/city-of-ceres>. The City of Ceres is an equal opportunity employer and prohibits harassment and discrimination in employment AA/EOE. If you have questions or need special accommodations with the recruitment process, in advance please contact: Shirley Ventura at (209) 538-5747 or email: Shirley.Ventura@ci.ceres.ca.us