



City of
CERES Together We Achieve



ASSISTANT POOL MANAGER

\$18.15 to \$20.01 Per Hour

Open: Wednesday, February 1st, 2023

This position is not eligible for City benefits other than those mandated by Federal and State Law

Position is Seasonal Part-time/Flexible May 2023 to August 2023

Apply at: www.calopps.org

This is a fun opportunity Under the direction of the Pool Manager, The Assistant Pool Manager is responsible for assigned aquatic program areas, and acts as Pool Manager during the Pool Manager's absence. The Assistant Manager assists in the direction and supervision of the staff and programs at the facility. This is an at-will, intermittent, part-time, hourly position without City-paid benefits. Some evening and weekend work may be required.

Responsibilities may include:

- Acts as Pool Manager in his/her absence.
- Assist with pool staff assignments and scheduling,
- Assist with training and supervision of staff and volunteers on assigned duties.
- Responsible for following accepted lifesaving practices and standards including the administering of cardiopulmonary resuscitation (CPR), O2 and First Aid as needed.
- Responsible for meeting all program goals and objectives, complete accurate reports and documentation, maintaining a safe and clean swimming pool environment. Perform other position-related duties designated by the Pool Manager.

Qualifications:

- Must be at least 18 years of age.
- One year experience as a swim instructor and or lifeguard at a public swimming facility.
- Demonstrate swimming skills that meet the American Red Cross guidelines for aquatics program personnel.
- Work a flexible work schedule, which may include evening, weekdays, weekends and holidays.
- Communicate clearly and concisely, both orally and in writing.

Special Requirements:

- Possession of a valid driver's license and proof of auto insurance
- Possess current and valid certificates from Lifeguard training, Title 22, American Red Cross in First Aid, CPR for the Professional Rescuer which must be maintained throughout employment. Water Safety Instructor certificate is desirable.

Recruitment Open until Filled

Applicants must submit a completed online City job application. To apply and view [complete job description](#), please visit <https://www.calopps.org/city-of-ceres>. If you are unable to submit your application online you may contact (209) 538-5746. AA/EOE. The City of Ceres is an equal opportunity employer and prohibits harassment and discrimination in employment (EEO). If you have questions or need special accommodations with the recruitment process, in advance please contact: (209) 538-5746 or HR@ci.ceres.ca.us.